

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
LUFKIN, TEXAS HELD ON THE 7th DAY OF APRIL 2015.**

On the 7th day of April 2015, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Lynn Torres	Mayor Pro Tem
Victor Travis	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Don Langston	Councilmember, Ward No. 4
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Steve Floyd	Assistant City Manager
Bruce Green	City Attorney
Kara Atwood	City Secretary
Rodney Ivy	Human Resources Director
Gerald Williamson	Police Chief
Ted Lovett	Fire Chief
Belinda Southern	Finance Director
Dorothy Wilson	Planning Director
Steve Poskey	Street Department Director
Mike Akridge	Parks & Recreation Director
Barbara Thompson	Main Street Director
Brant Lee	Convention Center Director
Dale Allred	Inspection Services Director
Sid Munlin	IT Director
Chuck Walker	Public Works Director
Kent Havard	Solid Waste Director
Thad Chambers	Economic Development Director

being present when the following business was transacted,
and the following being absent:

Rocky Thigpen	Councilmember, Ward No. 5
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1. The meeting was opened with prayer by Pastor Vernon Austin of the Church of the Living God.
2. Mayor Bob Brown welcomed visitors present and the government students of Instructor Oliva Wilson's class at Angelina College introduced themselves to Council.
3. **APPROVAL OF MINUTES**

Minutes of the Regular Council Meeting on March 17, 2015 were approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded.

OLD BUSINESS:

4. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE ANNEXING 8.10 ACRES OF PROPERTY DESCRIBED AS 3402 ELLEN TROUT DRIVE-APPROVED**

City Manager Keith Wright stated that on January 6th City Council approved a Resolution for Staff to move forward with the annexation process of 8.10 acres of property located along Ellen Trout Drive. City Manager Wright furthered that the owner, Eastex Capital Assets, LLC, intended to develop the property for use as a private parcel distribution center.

City Manager Wright, using a map on the projection screen, pointed out the property location for Councilmembers to see.

City Manager Wright concluded that Staff recommended City Council approve the Second Reading of an Ordinance annexing 8.10 acres of property known as 3402 Ellen Trout Drive.

Mayor Bob Brown opened the Public Hearing at 5:04 pm. There were no comments from the public.

The Second Reading of an Ordinance annexing 8.10 acres of property described as 3402 Ellen Trout Drive was approved on a motion by Councilmember Don Langston and seconded by Councilmember Robert Shankle. A unanimous affirmative vote was recorded.

5. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS, BY CHANGING THE ZONING TO "LIGHT MANUFACTURING" AND AMENDING THE FUTURE LAND USE MAP TO "INDUSTRIAL" FOR PROPERTY DESCRIBED AS 3402 ELLEN TROUT DRIVE-APPROVED**

City Manager Keith Wright stated that when a property was annexed it was zoned as Agricultural. The applicant, Sam Thomas, and owner, Eastex Capital Assets requested a zone change to the designation of "Light Manufacturing" for a total of 12.23 acres described as 3402 Ellen Trout Drive. City Manager Wright continued that the Planning and Zoning Commission approved the zoning change unanimously. City Manager Wright concluded that Staff recommended City Council approve the Second Reading of an Ordinance changing the zoning and the Future Land Use Map designation to "Industrial" on property known as 3402 Ellen Trout Drive.

Mayor Bob Brown opened the Public Hearing at 5:07 pm. There were no comments from the public.

The Second Reading of an Ordinance amending the Zoning Ordinance of the City of Lufkin, Texas, by changing the zoning to "Light Manufacturing" and amending the Future Land Use map to "Industrial" for property described as 3402 Ellen Trout Drive was approved on a motion by Councilmember Robert Shankle and seconded by Councilmember Victor Travis. A unanimous affirmative vote was recorded.

6. **CERTIFICATION OF UNOPPOSED CANDIDATES AND SECOND READING OF AN ORDINANCE CANCELLING THE MAY 9, 2015 GENERAL ELECTION FOR THE OFFICE OF MAYOR AND COUNCILMEMBER FOR WARD NO. 2-APPROVED**

City Manager Keith Wright stated that Staff recommended City Council approve the Second Reading of an Ordinance cancelling the May 9, 2015 City of Lufkin election to elect a Mayor and City Councilmember for Ward No. Two (2) and declare Bob Brown be elected as Mayor and Robert Shankle as the City Councilmember for Ward No. Two (2). City Manager Wright offered congratulations to Mayor Bob Brown and Councilmember Robert Shankle on their new terms.

The Certification of Unopposed Candidates and the Second Reading of an Ordinance cancelling the May 9, 2015 General Election for the office of Mayor and Councilmember for Ward No. Two (2) was approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Don Langston. A unanimous affirmative vote was recorded.

NEW BUSINESS:

7. **ALL MATTERS INCIDENT AND RELATED TO THE ISSUANCE AND SALE OF "CITY OF LUFKIN, TEXAS GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015," INCLUDING THE ADOPTION OF AN ORDINANCE AUTHORIZING THE ISSUANCE OF SUCH BONDS, ESTABLISHING PARAMETERS FOR THE SALE AND ISSUANCE OF SUCH BONDS AND DELEGATING CERTAIN MATTERS TO AUTHORIZING REPRESENTATIVES OF THE CITY-APPROVED**

City Manager Keith Wright stated that from time to time the City takes the opportunity to refinance bonds when lower interest rates are available. City Manager Wright furthered that the City of Lufkin has portions of four (4) Bond Issues that are available to be refunded for savings which include the 2006 General Obligation Refunding Bonds, 2007 Certificates of Obligation, 2007 General Obligation Bonds, and the 2009 Certificates of Obligation. City Manager Wright continued that at the March 17, 2015 meeting of the Finance Committee a unanimous vote was recorded recommending the approval of this refunding. City Manager Wright introduced the

City's Financial Advisor, Jason Hughes of First Southwest. Mr. Hughes then made a presentation to Staff and Council highlighting the refunding process.

City Manager Wright concluded that Staff recommended approval of the adoption of an Ordinance authorizing the issuance of such bonds, establishing parameters for the sale and issuance of such bonds and delegating certain matters to authorized representatives of the City.

The adoption of an Ordinance authorizing the issuance of such bonds, establishing parameters for the sale and issuance of such bonds, and delegating certain matters to authorized representatives of the City was approved on a motion by Councilmember Victor Travis and seconded by Councilmember Robert Shankle. A unanimous affirmative vote was recorded.

8. **RESOLUTION APPOINTING AN ELECTION JUDGE AND JUDGE OF THE EARLY VOTING BALLOT BOARD FOR THE CITY OF LUFKIN MUNICIPAL ELECTION FOR MAY 9, 2015 - APPROVED**

City Manager Keith Wright stated that the Texas Election Code requires that the governing body of a municipality appoint an Election Judge and Judge of the Early Voting Ballot Board for the upcoming City of Lufkin Municipal Election. City Manager Wright furthered that the Election Judge will preside over voting during Election Day and the Early Voting Ballot Board Judge will convene the Board prior to Election Day in order to tally any mail ballots that are received. City Manager Wright stated that Janet Wilson, a resident of Ward No. 4 (Four), had agreed to serve in these positions and Mrs. Wilson had previously served in this capacity in prior elections.

City Manager Wright concluded that Staff recommended approval of a Resolution appointing Janet Wilson to serve as the Election Judge and Early Voting Ballot Board Judge for the upcoming Ward No. 4 (Four) Municipal Election.

A Resolution appointing an Election Judge and Judge of the Early Voting Ballot Board for the City of Lufkin Municipal Election for May 9, 2015 was approved on a motion by Councilmember Don Langston and seconded by Councilmember Lynn Torres. A unanimous affirmative vote was recorded.

9. **PROPOSED CAPITAL IMPROVEMENT PROJECTS AND RESOLUTION AUTHORIZING BUDGET AMENDMENT NO. 14 - APPROVED**

City Manager Wright stated that there are several Capital Project Funds that have remaining balances due to the initial projects being completed under budget. City Manager Wright continued that these funds include the Convention Center Fund (308); the 2010 Capital Improvement Fund (313), and the 2012 Capital Improvement Fund (314). City Manager Wright stated that the total balance for all funds was one million fifty eight thousand nine hundred forty-three dollars (\$1,058,943). City Manager Wright went on to elaborate the projects that had been selected to be completed with these funds and stated that updates to the City Hall elevator and the repair of the Convention Center restrooms would be completed using Fund Balance. City Manager Wright furthered that the total estimated cost for all the projects mentioned was nine hundred ninety-three thousand six hundred and three dollars (\$993,603).

City Manager Wright concluded that Staff recommended City Council Approve the completion of the listed projects along with a Resolution authorizing Budget Amendment No. 14 appropriating the funding.

The proposed Capital Improvement Projects and a Resolution authorizing Budget Amendment No. 14 appropriating the funding was approved on a motion by Councilmember Don Langston and seconded by Councilmember Victor Travis. A unanimous affirmative vote was recorded.

10. **RESOLUTION ACCEPTING A CANNABIS ERADICATION/SUPPRESSION PROGRAM GRANT IN THE AMOUNT OF \$19,000 FROM THE DRUG ENFORCEMENT ADMINISTRATION AND RESOLUTION AUTHORIZING BUDGET AMENDMENT NO. 15 - APPROVED**

City Manager Keith Wright stated that on December 16, 2014 Council approved a Resolution authorizing the Lufkin Police Department to apply for a Cannabis Eradication/Suppression Program Grant through the Drug Enforcement Administration. City Manager Wright stated that

the Lufkin Police Department has been notified that the grant had been awarded in the amount of nineteen thousand dollars (\$19,000). City Manager Wright furthered that these funds will be used for the purchase of equipment, training, and overtime costs.

City Manager Wright concluded that Staff recommended City Council approve a Resolution accepting the Cannabis Eradication/Suppression Program Grant in the amount of \$19,000 and a Resolution authorizing Budget Amendment No. 15 appropriating the funding.

The Resolution accepting the Cannabis Eradication/Suppression Program Grant in the amount of \$19,000 and a Resolution authorizing Budget Amendment No. 15 appropriating the funding was approved on a motion by Councilmember Robert Shankle and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded.

11. TAX RESALE DEED FOR PROPERTY KNOWN AS 811 CLARK AVENUE (LOT 7, BLOCK 2, KIMMEY ADDITION) - APPROVED

City Manager Keith Wright stated that periodically tax foreclosures are disposed of through a public auction and if the property was not purchased through the auction, the property was “struck off.” City Manager Wright continued that these properties are then disposed of through a Tax Resale Auction. City Manager Wright furthered that if the property was not sold in this process, then it was returned to the “struck off” list. City Manager Wright stated that now any bid that was received for the property would be submitted to the appropriate jurisdiction for approval and if all entities approve, the bid would be accepted and the deed transferred to the successful bidder. City Manager Wright concluded that a bid had been received for 811 Clark Avenue (Lot 7, Block 2 in the Kimmey Addition) in the amount of one thousand thirty dollars (\$1,030) and this amount was equal to the opening bid at the resale auction. Lastly, City Manager Wright stated that Staff recommended City Council approve the tax resale deed for the transfer of property known as 811 Clark Avenue in the amount of one thousand thirty dollars (\$1,030).

Councilmember Lynn Torres commented that now this property would be back on the tax rolls and that would be a positive outcome for the local taxing jurisdictions.

The tax resale deed for property located at 811 Clark Avenue (Lot 7, Block 2 in the Kimmey Addition) was approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Don Langston. A unanimous affirmative vote was recorded.

12. CITY OF LUFKIN MAIN STREET ADVISORY BOARD PROCEDURES AND APPOINTMENT OF MAIN STREET ADVISORY BOARD MEMBERS - APPROVED

City Manager Keith Wright stated that included in the Council packet for City Council approval were the proposed Main Street Advisory Board Procedures. City Manager Wright continued that these procedures were developed to govern the operation of the Board and outline the goals and objectives of the Board, as well as set member requirements. City Manager Wright furthered that the proposed procedures called for a seven (7) member board, and currently the Board had six (6) members, with one vacancy. City Manager Wright stated that Les Leach with CHI/St. Luke’s Hospital had submitted an application to fill the vacant position on the Board.

City Manager Wright concluded that Staff recommended City Council approve the Main Street Advisory Board Procedures as well as confirm the appointment of the current Board as well as appoint Les Leach to fill the vacant position on the Board.

The City of Lufkin Main Street Advisory Board Procedures and appointment of Main Street Advisory Board members were approved on a motion by Councilmember Victor Travis and seconded by Councilmember Robert Shankle. A unanimous affirmative vote was recorded.

13. BID IN THE AMOUNT OF \$74,928 FOR THE PURCHASE OF A WET WELL AND MANHOLE THROUGH PUMP SOLUTIONS, INC. FOR THE REPAIR OF THE WALDEN COURT LIFT STATION-APPROVED

City Manager Keith Wright stated that the Walden Court Lift Station pumps and wet well are currently in need of repair, due to their age and the possibility for growth in that area. City Manager Wright furthered that there was a lot of vacant land in the area, so the Lift Station

Pumps and wet well need to be upgraded for future development. City Manager Wright explained that Staff had secured a bid for the purchase of one (1) 10' diameter, 20' deep polymer concrete wet well and one (1) 12.5' polymer concrete manhole from Pumps Solution Inc., a single source provider of this equipment in the amount seventy four thousand nine hundred twenty-eight dollars (\$74,928). City Manager Wright concluded that the remainder of the funds budgeted for this project would be used for electrical or pump issues.

City Manager Wright stated that Staff recommended approval of the purchase of the needed equipment to repair and upgrade the Walden Court Lift Station in the amount of \$74,928 from Pump Solutions, Inc.

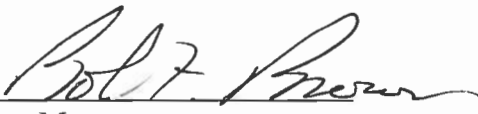
The bid in the amount of \$74,928 for the purchase of a wet well and manhole through Pump Solutions Inc. for the repair of Walden Court Lift Station was approved on a motion by Councilmember Robert Shankle and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded.

14. **ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCILMEMBERS, AND STAFF.**

City Manager Keith Wright highlighted the various upcoming City meetings and events. Mayor Bob Brown wished Councilmember Robert Shankle a Happy Birthday.

15. There being no further business to discuss the meeting was adjourned at 5:27 pm.





Bob F. Brown, Mayor



Kara Atwood, City Secretary